

Business Office Update February 24, 2014

Grants

- The guidelines for the School Security Grant were recently released by the Illinois Emergency Management Agency. Applications are due no later than Friday, March 14, 2014.
- The grant is focused on providing appropriate protective measures at the primary public entrance of each school building. This is defined as the availability of physical locks, reinforced doors and shatter-resistant glass/film for the primary public entrance.
- Millburn is eligible to apply for a maximum of \$37,425. I am in the process of getting quotes for installation of shatter-resistant film. I am also in the process of determining if the wood doors at Millburn Elementary are considered “reinforced” by the state’s definition.
- If a formal board authorization is required to apply for this grant, this can be done at a special meeting on the evening of the COW meeting on March 10, 2014.

Building & Grounds Update

- There was some minor water intrusion at Millburn Elementary School on February 20, 2014. A small amount of water entered two of the garden rooms and a few areas in the original building due to the snow melt. Arrangements have been made to move the existing snow piles that are causing the problem.

Insurance

- Mr. Lind and I attended the Coop 90’s Insurance board meeting on February 20, 2014. For the most part, insurance rates for the 2014-15 school year will see little, if any, movement.
- Rates approved are as follows:
 - Health Insurance PPO – 0% increase
 - Health Insurance HMO – 0.084% increase
 - Vision Insurance – 0% increase
 - Life Insurance – 0% increase
 - Dental Insurance – 0% increase

Transportation Update

- One of our small buses was in a fender-bender with another vehicle on Thursday, February 20, 2014. The other vehicle bumped the front driver-side fender of the bus. No damage was apparent to the bus except for a small spot of transfer on the bus bumper. A police report was taken and the paramedics checked out the three students. The parents, school nurse, and the early childhood teachers were made aware of the accident.

Professional Development Activities

- I attended the IUPC energy consortium meeting and the Northeast Illinois Association of School Business Officials meeting in Buffalo Grove on February 14, 2014.